

Present:

Mark S. Nunes, Chairman
Manuel Branco, Clerk

Lee M. Azinheira, Vice Chairman
David T. Hickox, Director

Carlos Cardoso, WPC Plant Manager
Paul Pacheco, Superintendent Services & Infrastructure

Steven Sullivan, Superintendent Water & Sewer Division

The Chairman called the meeting to order at approximately 7:30 a.m.

ACTION ITEMS

A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to approve and accept the warrants for the bills payable for the period ending January 26, 2010. So voted.

A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to approve and accept the payrolls for the weeks ending January 8, 15, and 22, 2010. So voted.

A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to approve and accept the Meeting Minutes of January 6, 2010. So voted.

A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to approve and accept the Executive Session Meeting Minutes of January 6, 2010. So voted.

NEW BUSINESS

Review of Waste Zero's pricing for contract renewal period February 1, 2010.

Mr. Hickox informed the Board members that the Town's current one-year contract with Waste Zero includes an option for three, one-year extensions. This year would be the contract's second year for an extension. The contract allows for pricing adjustments based on the cost of polyethylene resin listed in the Plastic News Trade publication one-month prior to the contract expiration date. He noted that this year's pricing is slightly less than the previous contract year. Mr. Hickox recommended that the Board approve a one-year contract extension.

A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to accept a one-year (February 1, 2010 – February 1, 2011) extension to the Town's current contract with Waste Zero for the manufacturing, storage, distribution, and billing of official Town of Dartmouth Pay-As-You-Throw garbage bags. So voted.

Discussion on proposal of Water Quality Operator position within Water Division.

Mr. Hickox related that Mr. Sullivan and he have discussed how the changing water regulations and requirements (*Disinfection Byproduct Rule* & the *New Groundwater Rule*) are dictating the need for a full-time water quality operator with a science/chemistry background. Mr. Branco asked if there was currently an employee on staff with the proper credentials for such a position. Mr. Hickox replied in the negative. Mr. Nunes asked if the current position of Water System Inspector could fill the proposed position. Mr. Hickox replied in the negative and explained that although the Water System Inspector has the most experience with water quality and testing, they would be looking for someone with more of

a scientific background for the proposed position. Mr. Sullivan added the Water System Inspector's is responsible for all the back-flow testing and cross connections. Mr. Azinheira commented that in itself is a demanding responsibility, which requires accurate reporting and sampling for the state.

Mr. Hickox noted the position funding is in the FY 2011. He added that the budget is level funded. Mr. Azinheira asked Mr. Hickox if he had a job description for the proposed position. Mr. Hickox replied in the negative. He added that he was waiting to hear how the Board wanted to proceed with the idea before he moved in that direction.

The Board members agreed that such a position is worth consideration due to the changing technology and regulations. Mr. Sullivan noted that there would also be a cost savings in lab fees. The Board agreed to proceed by obtaining and reviewing job descriptions. The Chairman added that it would be a good idea to contact the local university.

Review of Construction Division funding allocation for FY 2011 Budget.

The Director reviewed the process used to calculate the funding allocation for the Construction Division for the fiscal year 2011 budget. He noted that there has been a shift in the work concentration over the last couple of years from primarily water related project to general fund projects. He proposed that the Department, as a rule, use the prior year's full actual expenditures when calculating the Construction Division's funding allocation so the funding reflects the actual work. The Board members agreed that the formula should be consistent.

Review of Department of Public Works FY 2011 Budget.

Mr. Hickox presented the Department's budget pointing out the notable changes. The Board members commented on the easy to follow, comprehensive format.

SIGNATURE DOCUMENT

The Board signed the following signature document: *Massachusetts Water Pollution Abatement Trust Interim Loan – Project Regulatory Agreement*

OTHER BUSINESS

The Chairman asked those present if they wished to discuss any other business that morning.

The Board agreed to meet again on February 9, 2010, at 7:30 a.m.

The Chairman asked for an update on the status of the Bristol County House of Correction's outstanding water/sewer invoices. Mr. Hickox replied that the account is now under Town Counsel review.

On another issues, Mr. Branco informed the Board and staff that he has learned that the Town's insurance company has denied the resident's damage claim in relation to the sewer backup on Gulf Road West. He added that the resident has attained an attorney. A brief discussion ensued. The Chairman suggested that the insurance adjuster be contacted.

Mr. Cardoso informed the Board members that the Department received the replacement screener for the one lost in the fire at the WPC facility. A brief discussion ensued regarding the status of the repairs to the building.

The Chairman reviewed the storm summary sheet that was provided to the Board members in their for your information packets.

Having no further business to discuss in Open Session, at approximately 8:15 a.m., a motion was made by Mr. Azinheira and duly seconded by Mr. Branco to adjourn the Open Session meeting. So voted.

At approximately 8:15 a.m. and after a motion was made and duly seconded, the Chairman polled the Board for a roll call vote to convene into Executive Session pursuant to M.G.L. Ch. 39 Sec. 23 (3): Clerk Manuel Branco, voted yes; Vice Chairman Lee Azinheira, voted yes; and the Chairman Mark Nunes, voted yes. The Chairman noted that the purpose of the Executive Session was to discuss a personnel issue and the Board would not return to Open Session that morning.

Respectfully submitted:

Michelle L. DeFranco, Office Manager/Confidential Secretary

Approved: 2/16/2010